

Stirling-Rawdon Public Library Board
January 16, 2018
Meeting Minutes

Board Members Present: Bob Mullin, Shari Elson-O’Garr, Pat Anderson, Miranda deJong, Ashley Reid

Regrets: Dean Graff, Deborah Kooistra

Recorded By: Jaye Bannon

1. Meeting called to order at 6:00 by Vice Chair, Pat Anderson.
2. Agenda was approved on motion by Bob Mullin. Seconded by Ashley Reid. **Motion #1/18** carried.
3. No Pecuniary Interest declared.
4. Correspondence:

Motion to receive and file copy of email from the Ministry of Tourism, Culture and Sport regarding the 2016 Ontario Public Library Statistics was made by Pat Anderson. Seconded by Ashley Reid. **Motion #2/18** carried
5. December 19, 2017 minutes were approved on motion by Miranda deJong. Seconded by Bob Mullin with an amendment to the Council Report regarding the projected number of years of development in Stirling. **Motion #3/18** carried.
6. No business arising from the December 19,2017 minutes
7. Other Business:

Motion was made by Miranda deJong to approve the 2018 non-union salary pay grid increase for Stirling-Rawdon Public Library staff. Seconded by Pat Anderson. **Motion #4/18** carried.
Motion was made by Bob Mullin to receive and file the completed Interim CEO Job Evaluation form completed on January 4, 2018 by Shari Elson-O’Garr and Miranda deJong. Seconded by Pat Anderson. **Motion#5/18** carried.
8. Motion made by Pat Anderson to receive and file statistics for December 2017. Seconded by Ashley Reid. **Motion #6/18** carried.
9. Motion made by Shari Elson-O’Garr to receive and file CEO Report. Seconded by Ashley Reid. **Motion #7/18** carried.
10. No Chair Report
11. Council Report: Bob Mullin reported that the Police Service Board is looking to appoint two new members as soon as possible. Bob also informed about the Ontario Government’s Municipal

Asset Management Planning Regulations and the impact it will have on the Library. Bob explained that the province will require an inventory of all municipal assets and liabilities and unless updated and completed, grants may be limited. Subsequently, hydro consumption within the Library is something that needs to be addressed and investigated as there has not been a change in usage since all the lighting fixtures were converted to LED magnetic strips in August 2017. Motion to receive and file Council Report made by Shari Elson-O’Garr. Seconded by Ashley Reid. **Motion #8/18** carried.

13. Financial Statements:

Motion made by Bob Mullin to accept and pay December 2017 vouchers and to receive and file December 2017 Statements of Revenues and Expenditures. Seconded by Mirand deJong. **Motion #9/18** carried.

14. Date of next meeting: Tuesday February 27/18 at 6:00pm.

15. No questions

16. Motion made by Shari Elson O’Garr to adjourn meeting. Meeting was adjourned by Pat Anderson.