

Stirling-Rawdon Public Library Board  
June 20, 2017  
Meeting Minutes

Board Members Present: Dean Graff, Bob Mullin, Deborah Kooistra, Shari Elson O’Garr, Pat Anderson, Miranda deJong, Ashley Reid

Recorded By: Jaye Bannon

1. Meeting called to order at 6:00 pm by Dean Graff.
2. Agenda was approved on motion by Pat Anderson. Seconded by Ashley Reid. **Motion #68/17** carried.
3. No Pecuniary Interest Declared.
4. A proposal was made by library patron, James Reid, regarding the possibility of hosting a Stirling Musical Instrument Lending Library (MILL) out of the Stirling-Rawdon Public Library. Discussion followed and a motion was made by Dean Graff to form a sub-committee to proceed with the research and planning required in forming a MILL. Seconded by Shari Elson-O’Garr. **Motion #69/17 carried.**

A sub-committee of four members was formed. James Reid (music community) Jaye Bannon (library staff), Ashley Reid (library board member), and Bob Mullins (council) volunteered to work together to explore the logistics of hosting a Musical Instrument Lending Library serving residents of municipalities in the southern part of Hastings County through the Stirling Public Library .

5. Correspondence:

A letter from local painter, Todd Hoselton, was presented to the board indicating that he would like to donate his time to prep and paint the children’s department and cover the cost of the prep materials required. Board chair Dean Graff added that he would like to personally donate the required paint. Motion to accept Todd Hoselton’s offer made by Pat Anderson. Seconded by Deb Kooistra. **Motion #70/17 carried.**

Motion to receive and file the 2016-2017 Ontario Libraries Capacity Fund-Information Technology and Service Capacity Grant confirmation of completed Expenditure and Final Report, quotes from Jack Virtue and Todd Hoselton for preparation and painting of the Children’s Department and the notice of Pre-Approval from Hydro One for the saveONenergy program, was made by Shari Elson O’Garr. Seconded by Pat Anderson. **Motion #71/17 carried.**

6. May 16/17 minutes approved on motion by Mirand deJong. Seconded by Bob Mullin. **Motion #72/17** carried.
7. No business arising from the May 16/17 minutes

8. Other Business:

Pat Anderson volunteered to attend the Graduation Ceremony at Stirling Public School on behalf of the Stirling Library Board on Monday June 26<sup>th</sup> to present the 'Library Board Bursary' to the graduating recipient.

9. Policy Review:

- Information Services Policy #OP1025Q was reviewed. Approved on motion by Deb Kooistra. Seconded by Miranda deJong. **Motion #73/17 carried.**
- Technology Plan Policy #OP1025C5 was reviewed and carried over until next meeting as the inventory of current technology and services needs to be updated.
- Technology Disaster Plan Policy #OP1025D was reviewed. Approved on motion by Ashley Reid. Seconded by Pat Anderson. **Motion #74/17 carried.**
- Children's and Teen Services Policy #OP1025B was reviewed. Approved on motion by Shari Elson- O'Garr. Seconded by Bob Mullin. **Motion #75/17 carried.**

10. Statistics for May 2017 accepted on motion made by Pat Anderson. Seconded by Miranda deJong. **Motion #76/17 carried.**

11. CEO Report accepted on motion made by Shari Elson-O'Garr. Seconded by Miranda deJong. **Motion #77/17 carried.**

12. No Chair Report

13. Council Report:

Bob Mullin encouraged everyone to take part in the upcoming Canada Day celebrations being held on Saturday July 1<sup>st</sup> at the Stirling Fairgrounds with a BBQ being offered from 6-8pm.

14. Financial Statements:

Motion made by Miranda deJong to accept and pay May 15 vouchers. Seconded by Pat Anderson. **Motion #78/17 carried.**

Motion made by Miranda deJong to accept and pay May 31 vouchers. Seconded by Ashley Reid. **Motion #79/17 carried.**

Motion made by Miranda deJong to accept and pay May 15 vouchers. Seconded by Pat Anderson. **Motion #78/17 carried.**

Statement of Revenue and Expenditures for May 2017 was received and filed.

15. Date of next meeting: September 19/17 at 6:00pm.

16. Motion to adjourn the meeting made by Shari Elson-O'Garr. Seconded by Dean Graff.