

Stirling-Rawdon Public Library Board
March 20, 2018
Meeting Minutes

Board Members Present: Dean Graff, Bob Mullin, Shari Elson- O'Garr, Pat Anderson, Miranda deJong, Ashley Reid, Andrew Marre

Recorded By: Jaye Bannon

1. Meeting called to order at 6:00 pm by Board Chair, Dean Graff.
2. Agenda was approved on motion by Pat Anderson. Seconded by Andrew Marre. **Motion #19/18** carried.
3. No Pecuniary Interest declared.
4. No Correspondence presented.
5. February 27, 2018 minutes were approved on motion by Andrew Marre. Seconded by Bob Mullin. **Motion #20/18** carried.
6. Business arising from the February 27, 2018 minutes:

Jaye Bannon formulated and sent an email to Brookson Farm on March 3, 2018 regarding Webhosting from 2014-2018. No response has yet been received.
7. Other Business:

Updates to Collection Development Policy (#OP0927I) were approved on motion by Bob Mullin. Seconded by Andrew Marre. **Motion #21/18 carried.**

Updates to Disruptive Patron/Staff Attitudes Towards Patrons Policy (#OP0821) were approved on motion by Andrew Marre. Seconded by Miranda DeJong. **Motion #22/18 carried.**

Updates to Technology Disaster Plan Policy (#OP1025D) were approved on motion by Ashley Reid. Seconded by Andrew Marre. **Motion #23/18 carried.**

Community Information Policy (#OP0828) was reviewed and adopted on motion by Pat Anderson. Seconded by Andrew Marre. **Motion #24/18 carried.**

Staff Use of Technology Policy (#HRP0833) was reviewed and adopted on motion by Andrew Marre. Seconded by Bob Mullin. **Motion #25/18 carried.**
8. Motion made by Pat Anderson to receive and file statistics for February 2018. Seconded by Ashley Reid. **Motion #26/18 carried.**
9. Motion made by Shari Elson-O'Garr to receive and file CEO Report. Seconded by Ashley Reid. **Motion #27/18 carried.**
10. No Chair Report

11. Council Report:

Bob Mullin reported that the first round of budget reviews by Council has been completed. No changes were made to the proposed Library Board budget however budgets have not yet been finalized or approved. Motion made by Andrew Marre to receive and file Council Report. Seconded by Pat Anderson. **Motion #28/18 carried.**

12. Financial Statements:

Financial reports were reviewed with a brief discussion regarding the 2017 Municipal Grants that were received as of December 2017. The Board agreed that it would be helpful to invite CAO/Treasurer Roxanne Hearn to the April 2018 Library Board meeting to discuss Municipal Grants and answer any questions board members might have. Motion made by Pat Anderson to accept and pay February 2018 vouchers and to receive and file February 2018 Statements of Revenues and Expenditures. Seconded by Andrew Marre. **Motion #29/18 carried.**

Discussion regarding any revenue carried forward from 2017 to be put into a reserve fund was deferred to the April 2018 meeting.

13. Motion made by Pat Anderson to change the date of the next meeting to Tuesday April 24 at 6:00pm. Seconded by Andrew Marre. **Motion #30/18 carried.**

14. Meeting was adjourned by Dean Graff.