

Stirling-Rawdon Public Library Board
May 16, 2017
Meeting Minutes

Board Members Present: Bob Mullin, Deborah Kooistra, Shari Elson O’Garr, Pat Anderson, Miranda deJong

Regrets: Dean Graff, Ashley Reid Recorded By: Jaye Bannon

1. Meeting called to order at 6:00 pm by Vice Chair, Pat Anderson.
2. Agenda was approved on motion by Shari Elson O’Garr. Seconded by Miranda deJong. **Motion #56/17** carried.
3. No Pecuniary Interest Declared.
4. Correspondence:

A letter from the Municipality of Centre Hastings was received indicating that the \$2500.00 annual contribution to the Stirling Library has been discontinued.

Motion made by Miranda deJong to accept correspondence. Seconded by Pat Anderson. **Motion #57/17** carried.

5. April 25/17 minutes approved on motion by Bob Mullin. Seconded by Miranda deJong. **Motion #58/17** carried.
6. No business arising from April 25/17 minutes
7. Other Business:

The discontinuation of the annual contribution from the Municipality of Centre Hastings was discussed.

Motion made by Miranda deJong that a reciprocal agreement with Centre Hastings would not be put in place and that an annual household fee of \$60.00 would be charged to Centre Hastings residents wishing to maintain borrowing privileges. Seconded by Shari Elson-O’Garr. **Motion #59/17** carried.

8. Policy Review:
 - Computer Usage Policy #OP0823 was reviewed. Motion made by Pat Anderson to approve the policy with changes indicating that youth ages 10-14 require a permission form signed and kept on file prior to accessing the library’s computers and that children under 10 must have a parent or guardian present . Seconded by Miranda deJong. **Motion #60/17** carried.
 - Emergency Procedures Policy #OP0825 was reviewed. Approved on motion by Miranda deJong. Seconded by Shari Elson O’Garr. **Motion #61/17** carried.

- Accessibility under AODA 2005 Policy #OP1025F was reviewed. Approved on motion by Pat Anderson. Seconded by Miranda deJong. **Motion #62/17 carried.**
 - Collection Data (Library Statistics) Policy #OP0827 was reviewed. Approved on motion by Pat Anderson. Seconded by Shari Elson O’Garr. **Motion #63/17 carried.**
9. Statistics for April 2017 accepted on motion made by Bob Mullin. Seconded by Pat Anderson. **Motion #64/17 carried.**
 10. CEO Report accepted on motion made by Miranda deJong. Seconded by Shari Elson O’Garr. **Motion #65/17 carried.**
 11. No Chair Report
 12. Council Report:

Bob Mullin informed the Board that the Council was hoping to have the budgets finalized by next week. Motion to receive the Council Report made by Shari Elson O’Garr. Seconded by Miranda deJong **Motion #66/17 carried.**
 13. Financial Statements:

Motion made by Bob Mullin to accept and pay April 4, and April 20 2017 vouchers and to accept April 2017 financial statements. Seconded by Pat Anderson. **Motion #67/17 carried.**
 14. Date of next meeting: June 20/17 at 6:00pm.
 15. Meeting adjourned by Pat Anderson.