

Stirling-Rawdon Public Library Board
October 17, 2017
Meeting Minutes

Board Members Present: Bob Mullin, Shari Elson- O’Garr, Pat Anderson, Miranda deJong, Ashley Reid

Regrets: Dean Graff, Deborah Kooistra

Recorded By: Jaye Bannon

1. Meeting called to order at 6:00 pm by Vice Chair, Pat Anderson.
2. Agenda was approved on motion by Miranda deJong. Seconded by Ashley Reid. **Motion #94/17** carried.
3. No Pecuniary Interest Declared.
4. Correspondence:
 - Motion to receive and file 1) Application to Legion Poppy Fund Committee on behalf of the M.I.L.L. project and 2) Notice of an application for a certificate of appointment of estate trustee with a will was made by Shari Elson-O’Garr. Seconded by Bob Mullin. **Motion #95/17** carried.
5. September 19, 2017 minutes were approved on motion by Bob Mullin. Seconded by Miranda deJong. **Motion #96/17** carried.
6. No business arising from the September 19,2017 minutes
7. Other Business:

The Strategic Plan draft was reviewed and discussed. Motion for changes to be made as directed was made by Pat Anderson. Seconded by Miranda deJong. **Motion #97/17** carried.

Policy Review:

Human Resources Policies #HRP1025A (Personnel Training) , #HRP0832 HRP0832 (Problem Resolution and Employee Discipline/Resignation and Termination) , #HRP0830 (Staff Selection/Vacation/Benefits/Statutory Holidays) and #HRP283/10A (Harassment and Discrimination) were approved on motion by Pat Anderson with this addition; " Human Resources policies must agree with the HR policies of the municipality. In the event of discrepancies the policies of the Township of Stirling-Rawdon will supercede those of the Board."Seconded by Miranda deJong. **Motion #98/17** carried.

Policy #VP0833 (Volunteers) was approved on motion by Shari Elson-O’Garr. Seconded by Miranda deJong. **Motion #99/17** carried.

Policy #FRP0834 (General Gift Acceptance) was approved on motion by Pat Anderson. Seconded by Ashley Reid. **Motion #100/17** carried.

8. Motion made by Bob Mullin to receive and file statistics for September 2017. Seconded by Pat Anderson. **Motion #101/17 carried.**
9. Motion made by Shari Elson-O’Garr to receive and file CEO Report. Seconded by Ashley Reid. **Motion #102/17 carried.**
10. No Chair Report
11. Council Report:

Bob Mullin reported that the transition from the Stirling-Rawdon Police Service to the Ontario Provincial Police has been made. All calls will be directed to OPP dispatch in Madoc. The response time for the calls that have been received since October 12 have been quick. Some renovations to connect the former Police Station to the Municipal offices are being completed. Bob also suggested that the 2018 budget be presented to council as early as possible and that budget discussions should start at next month’s Library Board meeting. Motion to receive and file Council Report was made by Shari Elson-O’Garr. Seconded by Miranda deJong. **Motion #103/17 carried.**
12. Financial Statements:

Motion made by Shari Elson-Garr to accept and pay September 2017 vouchers and to receive and file September 2017 Statements of Revenues and Expenditures. Seconded by Pat Anderson. **Motion #104/17 carried.**
13. Date of next meeting: Tuesday November 21 at 6:00pm.
14. Meeting was adjourned by Pat Anderson.