

Stirling-Rawdon Public Library Board
September 19, 2017
Meeting Minutes

Board Members Present: Dean Graff, Bob Mullin, Shari Elson O’Garr, Pat Anderson, Miranda deJong,
Regrets: Ashley Reid, Deborah Kooistra

Recorded By: Jaye Bannon

1. Meeting called to order at 6:00 pm by Dean Graff.
2. Agenda was approved on motion by Pat Anderson. Seconded by Shari Elson O’Garr.
Motion #80/17 carried.
3. No Pecuniary Interest Declared.
4. Correspondence:
 - Motion to receive and file Sprinkler System Inspection Report and Certificate of Annual Inspection from Kring’s Fire System was made by Miranda deJong. Seconded by Pat Anderson. **Motion #81/17** carried.
 - Musical Instrument Lending Library (MILL) report prepared by MILL committee member James Reid was received. Motion to direct MILL committee to proceed with application(s) for funding in support of the MILL project was made by Shari Elson O’Garr. Seconded by Bob Mullin. **Motion #82/17** carried.
 - Motion to receive and submit the NRG Alternatives invoice of completed work to township for payment was made by Miranda deJong. Seconded by Pat Anderson. **Motion #83/17** carried.
5. June 20/17 minutes with the omission of the third paragraph in item #14 was approved on motion by Bob Mullin. Seconded by Miranda deJong. **Motion #84/17** carried.
6. No business arising from the June 20/17 minutes
7. Other Business:
 - Motion to transfer remaining boxes of Stirling News Argus newspapers to the Community Archives in Belleville was made by Pat Anderson. Seconded by Miranda deJong. **Motion#85/17** carried.
 - Motion made by Shari Elson-O’Garr to direct Interim CEO, Jaye Bannon, with the assistance of Shari Elson-O’Garr and Dean Graff if required, to develop and bring a completed draft of the 2017 Strategic Plan to the October 2017 Library Board meeting. Seconded by Pat Anderson. **Motion #86/17** carried.

**Meeting was turned over to Vice Chair, Pat Anderson at 6:15pm. Board Chair, Dean Graff excused himself from the meeting.*

Policy Review:

- Technology Policy #OP1025C was reviewed. Changes were noted and approved on motion by Pat Anderson. Seconded by Miranda deJong. **Motion #87/17 carried.**
 - Community Analysis Policy #PP0828 was reviewed. Approved on motion by Bob Mullin. Seconded by Miranda deJong. **Motion #88/17 carried.**
 - Planning Policy #GP0927N was reviewed. Changes were noted and approved on motion by Pat Anderson. Seconded by Bob Mullin. **Motion #89/17 carried.**
 - Human Resources Management Policy #HRP0927L was reviewed. Carried over until CAO Roxanne Hearn reviews the policy and suggests edits pertaining to staff pay and records keeping.
8. Motion made by Bob Mullin to receive and file statistics for June, July, August 2017. Seconded by Miranda deJong. **Motion #90/17 carried.**
 9. Motion made by Pat Anderson to receive and file CEO Report. Seconded by Shari Elson-O’Garr. **Motion #91/17 carried.**
 10. No Chair Report
 11. Council Report:

Bob Mullin reported that he had recently attended the Eastern Ontario Warden’s Caucus conference. The discussions regarding the ageing population and the subsequent need for an increase in “Community Hubs” to provide services and programs for seniors was informative and something that the library could consider for future planning. Motion to receive and file Council Report was made by Pat Anderson. Seconded by Shari Elson-O’Garr. **Motion #92/17 carried.**
 12. Financial Statements:

Motion made by Pat Anderson to accept and pay June, July and August 2017 vouchers and to receive and file June, July and August 2017 Statements of Revenues and Expenditures. Seconded by Miranda deJong. **Motion #93/17 carried.**
 13. Date of next meeting: Tuesday October/17 at 6:00pm.
 14. Meeting was adjourned by Pat Anderson.