

Stirling-Rawdon Public Library Board
November 20, 2018
Meeting Minutes

Board Members Present: Dean Graff , Andrew Marre, Bob Mullin, Shari Elson- O’Garr, Miranda DeJong

Regrets: None

Recorded By: Jaye Bannon

1. Meeting called to order at 6:00 pm by Vice Chair Andrew Marre. Andrew informed the board members that Dean had sent a message that he would be arriving late.

2. Agenda was approved on motion by Shari Elson-O’Garr. Seconded by Bob Mullin. **Motion #94/18** carried.

3. No Pecuniary Interest declared.

4. Correspondence:

Motion was made by Bob Mullin to receive and file the letter from Quinte Conservation regarding the loans of Quinte Conservation Parking Passes through the Stirling Library, and to receive and file an email from SOLS consultant, Brandon Fratarcangeli confirming that the Stirling-Rawdon Public Library has received the Re-Accreditation. Seconded by Miranda DeJong. **Motion #95/18** carried.

5. October 16, 2018 minutes were approved on motion by Miranda DeJong. Seconded by Shari Elson O’Garr. **Motion #96/18** carried.

6. October 16, 2018 caucus minutes were approved on motion by Shari Elson O’Garr. Seconded by Bob Mullin. **Motion #97/18** carried.

7. Business arising from the October 16, 2018 minutes:

Jaye informed the board that Adam Nayler Plumbing repaired the broken p-trap under the sink in the women’s washroom and that he also looked at the damage under the urinal in the men’s washroom but was not concerned that there was an ongoing leak in the plumbing but rather the possibility of the urinal overflowing at some point in time and damaging the wall underneath it.

Jaye also informed the board that Haley Letch accepted the offer of the position of Children’s Librarian on October 18,2018

8. Other business:

Jaye notified the board that the funds from the estate of Douglas Eugene Drewry had been received and were deposited into the Stirling Library reserve fund.

Jaye informed the board that the technology funding (ILDS) that had been received in the past and used in part towards the Overdrive resource through SOLS, has not been offered this year.

Motion was made by Bob Mullin to purchase Overdrive with funds received from the Rotary Club earlier in the year. Seconded by Shari Elson-O’Garr. **Motion #98/18** carried.

Jaye discussed plans that staff are making towards digitizing a number of the local history resources to safeguard them from being lost or destroyed and also for accessibility purposes. Dean suggested approaching the local Legion Branch 228 for funding towards expected initial costs for scanning equipment etc.

Jaye spoke about the ongoing efforts of the Art Gallery volunteers and suggested that a separate Art Gallery account be added to the library’s budget to collect revenue generated through fundraising efforts and donations made specifically to the Art Gallery Department. Motion was made by Andrew Marre to have Treasurer Roxanne Hearn add an Art Gallery Revenue and Expenditure account to the library budget. Seconded by Shari Elson-O’Garr. **Motion #99/18** carried.

9. Motion was made by Mirand DeJong to receive and file October 2018 statistics. Seconded by Shari Elson-O’Garr. **Motion #100/18** carried.

10. Motion was made by Shari Elson O’Garr to receive and file CEO report. Seconded Miranda DeJong. **Motion #101/18** carried.

11. Chair Report/Council Report

Both Dean Graff and Bob Mullin thanked all Board Members and Jaye Bannon for their time and efforts while sitting on the Stirling Library Board during this past term. Bob encouraged interested board members to submit their applications to the varying boards and committees that will be established once the new term starts.

12. Motion was made by Shari Elson O’Garr to accept and pay October 2018 vouchers and to receive and file October 2018 Statements of Revenues and Expenditures. Seconded by Miranda DeJong. **Motion #102/18** carried.

13. Questions: none

Date of next meeting: December 18, 2018

Meeting was adjourned by Dean Graff.