

Stirling-Rawdon Public Library Board
September 17, 2019
Meeting Minutes

Board Members Present: Kellie DeMarsh, Melissa Jolicoeur, Sari Watson, Grant Hagerman, Miranda DeJong, Theresa O'Heir, Andrew Marre

Regrets: None

Recorded By: Jaye Bannon

1. Meeting called to order at 6:00 pm by Stirling Library Chair, Andrew Marre.
2. Agenda was approved on motion by Grant Hagerman. Seconded by Melissa Jolicoeur. **Motion #75/19** carried.
3. No Pecuniary Interest declared.
4. June 18, 2019 minutes were approved on motion by Sari Watson. Seconded by Miranda DeJong. **Motion #76/19** carried.
5. Business arising from the May 22, 2019 minutes: None
6. Correspondence: None
7. Motion was made by Miranda DeJong to receive and file June, July and August 2019 Statistics. Seconded by Sari Watson. **Motion #77/19** carried.

Motion was made by Melissa Jolicoeur to receive and file CEO Report. Seconded by Kellie DeMarsh. **Motion #78/19** carried.

8. No Chair Report
9. Council Report

Grant spoke about the extensive project of replacing the liner of the water tower over the summer and said that they are hoping to have the project completed by October 7th.

10. Policy Review

Motion was made by Melissa Jolicoeur to approve the Board Evaluation Policy #GP0927F. Seconded by Sari Watson. **Motion #79/19** carried.

Motion was made by Grant Hagerman to approve Board Member Succession Planning Policy #GP0927G with the agreed amendments. Seconded by Grant Hagerman. **Motion #80/19** carried.

12. Other Business

Jaye provided an update on the interlibrary loans services provided by SOLS and indicated that a fund drive was held from June 25-July 9. Patrons were incredibly generous and eager to make donations towards the postage costs now required for ILL services. In the two week period, \$1009.45 was received which enabled the Stirling Library to resume offering the service as of July 9, 2019. To date, \$1294.45 has been received through donations towards ILL.

Motion was made by Sari Watson to receive and file the ILL update report. Seconded by Miranda DeJong. **Motion #81/19 carried.**

Jaye provided an update on the continued joint venture with the Stirling Musical Instrument Lending Library and reported that although stats are lower than the MILL Board anticipated, the organization is running smoothly and their partnership with the Library has been positive.

Motion was made by Sari Watson to sign and renew the contract with the Stirling MILL for a subsequent 3 months until the next review date before December 30,2019. Seconded by Miranda DeJong. **Motion #82/19**

Six of the seven Library Board members signed the Code of Conduct for members of Council and Local Boards of the Township of Stirling-Rawdon that was received and filed at the May 22/2019 Library Board meeting. Board member T.J. O'Heir preferred to read the provided document and return to the library to sign it in the near future.

13. Financial Statements

Motion was made by Sari Watson to receive and file the June, July and August 2019 Financial Statements of Revenues and Expenditures and to accept and pay June, July and August 2019 vouchers. Seconded by Melissa Jolicoeur. **Motion #83/19 carried.**

14. Date of next meeting – Wednesday, October 16, 2019 at 6:00pm

Meeting was adjourned by Andrew Marre.