

Stirling-Rawdon Public Library Board
February 19, 2020
Meeting Minutes

Board Members Present: Andrew Marre, Miranda DeJong, Grant Hagerman, Kellie DeMarsh, Melissa Jolicoeur, Sari Watson

Regrets: Theresa O'Heir

Recorded By: Jaye Bannon

1. Meeting called to order at 6:00 pm by Stirling Library Board Chair, Andrew Marre.
2. Agenda was approved as amended on motion by Kellie DeMarsh. Seconded by Miranda DeJong. **Motion #12/20** carried.
3. No Pecuniary Interest declared.
4. Correspondence: None
5. January 21, 2020 minutes were approved with amendments on motion by Miranda DeJong. Seconded by Kellie DeMarsh. **Motion #13/20** carried.
6. Business arising from January 21, 2020 meeting: None
7. Motion was made by Sari Watson to receive and file January 2020 Statistics and CEO report. Seconded by Grant Hagerman. **Motion #14/20** carried.
8. No Chair Report
9. Council Report: Grant informed the board that Council reviewed the report received by Andy Eggleton, P.Eng. of Hamilton Smith Ltd regarding the HVAC investigation that was performed on the library's heating system and will be seeking quotes on replacing the main furnace with a smaller unit, splitting from the lower level, and replacing the Children's Department furnace with one with a cooling coil and condenser (or adding a cooling coil and condenser to the existing Children's Department unit).
10. Policy Review

Motion was made by Kellie DeMarsh to approve the Meeting Room Library Facility Use Policy #OP29410D. Seconded by Grant Hagerman. **Motion #15/20** carried.

Motion was made by Miranda DeJong to approve the Unattended Children Policy #OP29410E. Seconded by Sari Watson. **Motion #16/20** carried.
11. Other Business

Motion was made by Melissa Jolicoeur to receive and file the 2020 Annual Report prepared by Jaye Bannon. Seconded by Miranda DeJong. **Motion #17/20** carried.

Motion was made by Kellie DeMarsh to approve the 2020 Budget as presented. Seconded by Sari Watson. **Motion #18/20 carried.**

12. Financial Statements

Motion was made by Miranda DeJong to receive and file the January 2020 Financial Statements of Revenues and Expenditures and to accept and pay the January 2020 vouchers. Seconded by Kellie DeMarsh. **Motion #19/20 carried.**

13. Date of next meeting – Tuesday March 17 at 6:00pm

Meeting was adjourned by Andrew Marre.