

September 22, 2020

Board Members Present: Andrew Marre (Chair); Miranda DeJong; Theresa O’Heir; Councilor Grant Hagerman; Councilor Sari Watson

Regrets: Kellie DeMarsh;

Recorded By: Jaye Bannon, CEO

1. **Call to Order:**

The meeting was called to order by Andrew Marre at 6:00pm

2. **Approval of the Agenda:**

Motion #1

Moved by: Miranda DeJong

Seconded by: Sari Watson

That the agenda for the September 22, 2020 Library Board meeting be approved.

Carried

3. **Declarations of pecuniary interest:** None

4. **Correspondence:** None

5. **June 23, 2020 regular minutes:**

Motion #2

Moved by: Grant Hagerman

Seconded by: T.J. O’Heir

That the minutes of the June 23, 2020 meeting be approved.

Carried

6. **June 23, 2020 caucus minutes:**

Motion #3

Moved by: Miranda DeJong

Seconded by: Sari Watson

That the minutes of the June 23, 2020 caucus meeting be approved.

Carried

7. **Business arising from the June 23, 2020 regular and caucus minutes:** None

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8. **Statistics and CEO Report for June, July and August 2020:**

Motion #4

Moved by: Miranda DeJong

Seconded by: Sari Watson

That the Statistics and CEO report for June, July and August 2020 be received and filed.

Carried

9. **Chair Report:** None

10. **Council Report:**

Grant Hagerman and Sari Watson reported that Council continues to meet via Zoom. There has been discussion about arranging meetings that will allow a limited number of people from the public to attend Council Meetings in person in the near future after more considerations are made about room capacity, health unit regulations and other logistics.

11. **Policy Review:**

Motion #5

Moved by: Sari Watson

Seconded by: Miranda DeJong

That Policy#OP294 10F: Local History-Genealogy Department be approved.

Carried

Motion #6

Moved by: Sari Watson

Seconded by: Miranda DeJong

That Policy#OP10205S: Patron Privacy and Confidentiality be approved.

Carried

Motion #7

Moved by: Grant Hagerman

Seconded by: Miranda DeJong

That Policy#OP0822A: Safety in the Workplace During COVID-19 be approved with the suggested revisions.

Carried

12. **Other Business:**

Board Vacancy:

A letter of resignation was received from Melissa Jolicoeur indicating her need to step down from the Library Board. A Thank You card will be sent on behalf of all Library Board members expressing their appreciation for the contributions she made while serving on the Board. The Township of Stirling-Rawdon has posted a notice regarding the vacancy and applications are

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being accepted until September 25 at 4:30pm. Nominations to fill the Vice-Chair position will be held over until the October 2020 Library Board meeting when a full board is in place.

Small Group Meeting/Gatherings

Jaye spoke about aiming to have the Art Gallery/Meeting Room available by November to accommodate small gatherings such as Book Clubs looking for a venue to meet in. All Health Unit guidelines and Provincial regulations will continue to be followed including capacity limits, face coverings, sanitization, and proper distancing.

13. Financial Statements June, July and August 2020:

Motion #8

Moved by: Miranda DeJong

Seconded by: T.J. O'Heir

That the Financial Statements of Revenues and Expenditures for June, July and August 2020 be received and filed and that the June, July and August 2020 vouchers be accepted and paid.

Carried

15. Date of next meeting-Tuesday October 20, 2020 at 6:00pm

16. Meeting was adjourned by Andrew Marre at 6:30pm