

November 17, 2020

**Board Members Present:** Andrew Marre (Chair); Miranda DeJong; Theresa O’Heir; Councilor Grant Hagerman; Dj Sproat

**Regrets:** Kellie DeMarsh; Councilor Sari Watson

**Recorded By:** Jaye Bannon, CEO

1. **Call to Order:**

The meeting was called to order by Andrew Marre at 6:00pm

2. **Approval of the Agenda:**

Motion #1

Moved by: Grant Hagerman

Seconded by: Miranda DeJong

That the agenda for the November 17, 2020 Library Board meeting be approved.

**Carried**

3. **Declarations of pecuniary interest:** None

4. **Correspondence:**

Motion #2

Moved by: Miranda DeJong

Seconded by: Dj Sproat

That the correspondence from the Ontario Parks Permit Lending Program be received and filed.

**Carried**

5. **October 20, 2020 regular minutes:**

Motion #3

Moved by: Miranda DeJong

Seconded by: Theresa O’Heir

That the minutes of the October 20, 2020 meeting be approved.

**Carried**

6. **Business arising from the October 20, 2020 regular and caucus minutes:** None

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7. **Statistics and CEO Report for September 2020:**

Motion #4

Moved by: Miranda DeJong

Seconded by: Grant Hagerman

That the Statistics and CEO report for October 2020 be received and filed.

**Carried**

8. **Chair Report:** None

9. **Council Report:**

Grant Hagerman made mention of Council beginning their 2021 budget discussions. He also spoke about there being plans made for an improvised stationary Christmas parade held at the Fairgrounds this year and to watch for further details.

10. **Policy Review:**

Motion #5

Moved by: Grant Hagerman

Seconded by: Dj Sproat

That Policy#OP0827: Collection Data be approved with revisions.

**Carried**

Motion #6

Moved by: Dj Sproat

Seconded by: Theresa O'Heir

That Policy#OP1025Q: Information Services be approved with revisions.

**Carried**

11. **Other Business:**

**Pearl Stone's Resignation/Occasional Desk Assistant Vacancy:**

Jaye informed the board that Pearl Stone, who had been employed as Casual/Relief Desk Assistant for the past eleven years, has had to resign. An ad was prepared to fill the vacancy and three interviews have been scheduled.

**Elevator Status:**

Andrew Marre provided some information on the status of the needed elevator updates. He informed the board that he had inquired with CAO Roxanne Hearn and has learned that upon receipt of a quote for the cylinder upgrades along with the mechanical improvements, approval will be sought from Council to cover the entire project through the Municipality's Modernization funds.

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**12. Financial Statements for October 2020:**

Motion #7

Moved by: Miranda DeJong

Seconded by: Dj Sproat

That the Financial Statements of Revenues and Expenditures for October 2020 be received and filed and that the October 2020 vouchers be accepted and paid.

**Carried**

13. Date of next meeting-Tuesday December 15, 2020 at 6:00pm

14. Meeting was adjourned by Andrew Marre at 6:30pm