

January 19, 2021

Held: Via Zoom Video Conference

Board Members Present: Andrew Marre (Chair); Theresa O’Heir; Councilor Grant Hagerman; Dj Sproat; Theresa O’Heir; Councilor Sari Watson; Miranda DeJong

Regrets: Kellie DeMarsh

Recorded By: Jaye Bannon, CEO

1. **Call to Order:**

The meeting was called to order by Andrew Marre at 6:00pm

2. **Approval of the Agenda:**

Motion #1

Moved by: Miranda DeJong

Seconded by: Theresa O’Heir

That the agenda for the January 19, 2021 Library Board meeting be approved.

Carried

3. **Declarations of pecuniary interest:** None

4. **Correspondence:**

An email was received from the Federation of Ontario Public Libraries regarding the Annual General Meeting scheduled for Monday, February 1, 2021 at 3:00pm-via Zoom. Jaye will request the Stirling Library Board’s participation at the virtual meeting by way of a proxy vote and will forward more information to Chair Andrew Marre once received.

5. **December 15, 2020 minutes:**

Motion #2

Moved by: Grant Hagerman

Seconded by: Miranda DeJong

That the minutes of the December 15, 2020 meeting be approved with noted corrections.

Carried

6. **Business arising from the December 15, 2020 minutes:**

The signed Occupancy Agreement for 2021 was received from The Stirling Musical Instrument Lending Library.

CEO’s annual evaluation has been scheduled to be completed collaboratively by Jaye Bannon, Andrew Marre and Miranda DeJong before the February 2021 Library Board Meeting.

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7. **Statistics and CEO Report for December 2020:**

Motion #3

Moved by: Dj Sproat

Seconded by: Theresa O'Heir

That the Statistics and CEO report for December 2020 be received and filed.

Carried

8. **Chair Report:** None

9. **Council Report:**

Councilor Grant Hagerman spoke about Council continuing to meet and conduct business in the Council Chambers with the public having the opportunity to watch the meetings live on the Municipalities' Facebook page. Councilor Hagerman noted that there seemed to be significant improvements to the sound quality at last night's meeting.

10. **Policy Review:**

Motion #4

Moved by: Miranda DeJong

Seconded by: Grant Hagerman

That *Circulation Policy#OP0824* be approved as amended.

Carried

Motion #5

Moved by: Miranda DeJong

Seconded by: Theresa O'Heir

That Safety in the Workplace during COVID-19 #OP0822A be approved as amended.

Carried

11. **Other Business:** None

12. **Financial Statements for November and December 2020:**

Motion #6

Moved by: Sari Watson

Seconded by: Grant Hagerman

That the Financial Statements of Revenues and Expenditures for November 2020 and December 2020 be received and filed and that the November 2020 and December 2020 vouchers be accepted and paid.

Carried

13. Date of next meeting-Wednesday, February 17, 2021 at 6:00pm via Zoom

14. Meeting was adjourned by Andrew Marre at 6:25pm