

June 15, 2021

Held: Via ZOOM

Board Members Present: Andrew Marre (Chair); Councilor Grant Hagerman; Dj Sproat; Theresa O’Heir; Miranda DeJong

Regrets: Councilor Sari Watson

Recorded By: Jaye Bannon, CEO

1. **Call to Order:**

The meeting was called to order by Andrew Marre at 6:00pm

2. **Approval of the Agenda:**

Motion #1

Moved by: Grant Hagerman

Seconded by: Miranda DeJong

That the agenda for the June 15, 2021 Library Board meeting be approved.

Carried

3. **Declarations of pecuniary interest:** None

4. **Correspondence:** None

5. **Minutes:**

Motion #2

Moved by: Miranda DeJong

Seconded by: Dj Sproat

That the minutes of the April 20, 2021 Library Board meeting be approved.

Carried

Motion #3

Moved by: Miranda DeJong

Seconded by: Dj Sproat

That the minutes of the May 18, 2021 Library Board meeting be approved.

Carried

6. **Business arising from the April 20, 2021 and May 18,2021 minutes:** Strategic Plan survey was launched from April 28-May 29 on the library’s Facebook page, Instagram page and website.

7. **Statistics and CEO Report for April and May 2021:**

Motion #4

Moved by: Dj Sproat

Seconded by: Miranda DeJong

That the Statistics and CEO report for April and May 2021 be received and filed.

Carried

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8. **Chair Report:** None

9. **Council Report:**

Councilor Grant Hagerman confirmed that the elevator upgrades would be completed with the funding received through the Modernization grant. Councilor Hagerman also commented on improvements made to the audio-visual aspect of the Council meetings.

10. **Policy Review:**

Motion #5

Moved by: Theresa O’Heir

Seconded by: Miranda DeJong

That the Procurement Purchasing Policy #OP1025A be approved

Carried

Motion #6

Moved by: Theresa O’Heir

Seconded by: Miranda DeJong

That the Working Alone Policy #OP1025E be approved as revised

Carried

Motion #7

Moved by: Theresa O’Heir

Seconded by: Grant Hagerman

That review of the Disruptive Patron/Staff Attitudes Toward Patrons Policy #OP0821, Safety in Workplace Policy #OP0822, and Emergency Procedures #OP0825 be deferred until the September meeting.

Carried

11. **Other Business:**

Motion #8

Moved by: Miranda DeJong

Seconded by: Dj Sproat

That the resignation letter from board member, Kellie DeMarsh be received and filed.

Carried

Motion #9

Moved by: Mirnada DeJong

Seconded by: Grant Hagerman

That the 2021 Strategic Plan Survey results be received and filed and further, that the preliminary recommended Strategic Goals be approved for further development.

Carried

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12. **Financial Statements for April and May 2021:**

Motion #10

Moved by: Miranda DeJong

Seconded by: Grant Hagerman

Abstained from voting: Theresa O'Heir

That the Financial Statements of Revenues and Expenditures for April, 2021 be received and filed and that the April 2021 vouchers be accepted and paid.

Carried

Motion #11

Moved by: Miranda DeJong

Seconded by: Grant Hagerman

Abstained from voting: Theresa O'Heir

That the Financial Statements of Revenues and Expenditures for May, 2021 be received and filed and that the May 2021 vouchers be accepted and paid.

Carried

13. Date of next meeting-Tuesday September 14, 2021 at 6:00pm

14. Meeting was adjourned by Andrew Marre at 6:25pm