

Stirling-Rawdon Public Library Board Minutes

June 21, 2022

Held: Stirling Public Library

Board Members Present: Andrew Marre (Chair); Councilor Sari Watson; Miranda DeJong; Theresa O’Heir; Dj Sproat; Kim Finkle

Regrets: Councilor Grant Hagerman

Recorded By: Jaye Bannon, CEO

1. **Call to Order:**

The meeting was called to order by Andrew Marre at 6:05pm

2. **Approval of the Agenda:**

Motion #1

Moved by: Sari Watson

Seconded by: Dj Sproat

That the agenda for the June 21, 2022 Library Board meeting be approved.

Carried

3. **Declarations of pecuniary interest:** None

4. **Correspondence:** None

5. **Minutes:**

Motion #2

Moved by: Miranda Dejong

Seconded by: Sari Watson

That the Minutes of the May 17, 2022 Library Board meeting be approved.

Carried

Motion #3

Moved by: Sari Watson

Seconded by: Miranda Dejong

That the Caucus Minutes of the May 17, 2022 Library Board meeting be approved.

Carried

6. **Business arising from the March 15, 2022 Minutes:**

A quote from ChoiceCom for the leasing of 3 staff computers and 7 public computers was presented.

Motion #4

Moved by: Sari Watson

Seconded by: Kim Finkle

That Jaye Bannon be directed to seek two additional quotes for computer leasing options.

Carried

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Updated logo samples from Signarama were viewed.

Motion #5

Moved by: Sari Watson

Seconded by: Theresa O'Heir

That Jaye Bannon be directed to request an in person meeting with the graphic designer at Signarama to discuss logo concepts to consider.

Carried

7. Statistics and CEO Report for May 2022:

Motion #6

Moved by: Miranda Dejong

Seconded by: Sari Watson

That the Statistics and CEO report for May 2022 be received and filed.

Carried

8. Chair Report: None

9. Council Report: Councilor Watson informed the Board that Council passed the 2022 Budget and that the Library budget was approved.

10. Policy Review:

Motion #7

Moved by: Mirand Dejong

Seconded by: Theresa O'Heir

That the Technology Plan #OP1025C be approved as amended.

Carried

Motion #8

Moved by: Miranda DeJong

Seconded by: Dj Sproat

That the Working Alone Policy #OP1025E be approved.

Carried

Motion #9

Moved by: Kim Finkle

Seconded by: Dj Sproat

That Human Resources Management Policy #HRP0927L be approved as amended.

Carried

Motion #10

Moved by: Theresa O'Heir

Seconded by: Sari Watson

That the Staff Use of Technology Policy #HRP0833 be approved as amended.

Carried

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Motion #11

Moved by: Miranda Dejong

Seconded by: Sari Watson

That the Library and Political Elections Policy #OP0829 be approved as amended.

Carried

11. Other Business:

Two quotes to have the Carnegie section's north facing windows and door and the west facing windows and door scraped and painted were reviewed.

Motion #12

Moved by: Theresa O'Heir

Seconded by: Kim Finkle

To accept the quote provided by Mark-It-Done.

Carried

12. Financial Statements for May 2022:

Motion #13

Moved by: Sari Watson

Seconded by: Miranda Dejong

That the Financial Statements of Revenues and Expenditures for May 2022 be received and filed.

Carried

13. Date of next meeting- Tuesday September 20, 2022 at 6:00pm in the Meeting Room.

14. Meeting was adjourned by Andrew Marre at 7:05pm