



**Township of Stirling-Rawdon
Stirling-Rawdon Public Library Board Meeting
Minutes
Library
Wednesday, January 18, 2023 @ 6:00 PM**

Members Present: Councillor Caroline Smith
Councillor Don Stewart
Member John Rock
Member Valerie Sills
Chair Miranda DeJong
Member Kim Finkle
Member Stasia Bennett

Members Absent:

Staff Present: Jaye Bannon, CEO

1. Call to Order

Jaye Bannon joined the meeting via telephone
Chair Miranda DeJong called the meeting to order at 6:00pm

2. Adoption of Agenda

2.1. Library Board Agenda -

Resolution #1

Moved by Member John Rock
Seconded by Councillor Caroline Smith

That the agenda for the Regular Library Board meeting held on Wednesday January 18th be adopted as amended with the addition of discussion regarding humidity levels in the MILL space under Other Business.

Carried

3. Declaration of Pecuniary Interest

None noted

4. Approval of Minutes of Previous Meeting

4.1. Library Board Minutes -

Resolution #2

Moved by Member Kim Finkle
Seconded by Member John Rock

That the minutes of the Regular Library Board meeting held on
Wednesday December 21 be approved as amended.

Carried

5. Business Arising from Previous Meeting

5.1. Reciprocal Borrowing Agreement between Stirling-Rawdon, Madoc,
and Marmora and Lakes Public Library.

Resolution #3

Moved by Member Stasia Bennett
Seconded by Member Valerie Sills

That the Reciprocal Borrowing Agreement be approved and
forwarded to Madoc Public Library and Marmora and Lakes Public
Library for approval.

Carried

5.2. Households and Municipal taxes

Resolution #4

Moved by Member John Rock
Seconded by Member Stasia Bennett

That the requested information provided, regarding the number of
active patron households and breakdown of Municipal taxes, be
received and further; that Jaye be directed to compile all relevant
information gathered and options considered to discuss at the
February 2023 meeting.

Carried

6. CEO Report

6.1. CEO Report and Statistics

Resolution #5

Moved by Councillor Don Stewart
Seconded by Member Kim Finkle

That the CEO Report be received and filed.

Carried

7. Council Report

Councilor Caroline Smith acknowledged that that the Green and Inclusive Community Buildings Fund grant approval is in process.

8. Financial Report

8.1. December 2022 Financials

The financial records for December 2022 were not received before time of meeting.

9. Policy Review

9.1. Statement of Authority Policy #BP0804

Resolution #6

Moved by Member John Rock
Seconded by Councillor Don Stewart

That the Statement of Authority Policy #BP0804 be approved.

Carried

9.2. Composition of the Board Policy #BP294/10A

Resolution #7

Moved by Member Stasia Bennett
Seconded by Councillor Caroline Smith

That the Composition of the Board Policy #BP294/10A be approved.

Carried

9.3. Terms of Reference of the Officers Policy #BP0805

Resolution #8

Moved by Councillor Don Stewart
Seconded by Member Stasia Bennett

That the Terms of Reference of the Officers Policy #BP0805 be approved with amendments.

Carried

10. Other Business

10.1. Ontario Library Service Board Assembly Appointments

Resolution #9

Moved by Member John Rock
Seconded by Councillor Caroline Smith

That nominations to the Ontario Library Service Board Assembly be discussed.

Carried

Resolution #10

Moved by Councillor Don Stewart
Seconded by Councillor Caroline Smith

That John Rock be appointed to the Ontario Library Service Board Assembly as a representative of the Stirling-Rawdon Public Library Board.

Carried

10.2. Humidity in the Musical Instrument Lending Library (MILL)

Resolution #11

Moved by Member John Rock
Seconded by Councillor Don Stewart

That the humidity concerns in the MILL, brought by MILL President John Rock, be received.

Carried

Resolution #12

Moved by Chair Miranda DeJong
Seconded by Member Valerie Sills

That John Rock and Jaye Bannon be directed to request a written statement from the MILL's Curator, James Reid, regarding proposed solutions to the humidity concerns in the MILL area to be discussed at the February meeting.

Carried

10.3. CEO Evaluation: Closed Session

Resolution #13

Moved by Member John Rock
Seconded by Member Stasia Bennett

That the Board go into Caucus to discuss matters pursuant to Section 16.1(4b) of the Public Library Act regarding personal matters about an identifiable individual(s).

Carried

Resolution #14

Moved by Councillor Caroline Smith
Seconded by Member Kim Finkle

That the Board go out of Caucus.

Carried

Resolution #15

Moved by Member John Rock
Seconded by Councillor Don Stewart

That Jaye be directed to proceed with guidance discussed in Caucus.

Carried

11. Date of the Next Meeting

Wednesday February 15, 2023 at 6:00pm

12. Adjournment

The meeting was adjourned at 6:57pm