

September 20, 2022

Held: Stirling Public Library

Board Members Present: Andrew Marre (Chair); Miranda DeJong; Theresa O’Heir; Dj Sproat; Councilor Grant Hagerman

Regrets: Councilor Sari Watson; Kim Finkle

Recorded By: Jaye Bannon, CEO

1. **Call to Order:**

The meeting was called to order by Andrew Marre at 6:05pm

2. **Approval of the Agenda:**

Motion #1

Moved by: Grant Hagerman

Seconded by: Miranda Dejong

That the agenda for the September 20, 2022 Library Board meeting be approved.

Carried

3. **Declarations of pecuniary interest:** None

4. **Correspondence:**

Motion #2

Moved by: Dj Sproat

Seconded by: Miranda Dejong

That the correspondence received from the Federation of Ontario Public Libraries be received and filed.

Carried

Motion #3

Moved by: Miranda Dejong

Seconded by: Grant Hagerman

That the correspondence received from the Canada Post Community Foundation Team rejecting our funding application be received and filed.

Carried

5. **Minutes:**

Motion #4

Moved by: Miranda Dejong

Seconded by: Dj Sproat

That the Minutes of the June 21, 2022 Library Board meeting be approved.

Carried

(Theresa O’Heir arrived to the meeting at 6:10pm)

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6. Business arising from the June 21, 2022 Minutes:

A quote from LMS IT Services regarding the leasing of 3 staff computers and 7 public computers was presented as directed.

Motion #5

Moved by: Miranda Dejong

Seconded by: Grant Hagerman

That the quote from LMS IT Services be received and filed and that Jaye be directed to seek one additional quote from a third company.

Carried

7. Statistics and CEO Report for June, July and August 2022:

Motion #6

Moved by: Dj Sproat

Seconded by: Grant Hagerman

That the Statistics and CEO reports for June, July and August 2022 be received and filed.

Carried

8. Chair Report: None

9. Council Report:

Councilor Hagerman informed the Board that the Municipal Elections are coming up in October and that the Lions Club will be soon be announcing details of an All Candidates Forum scheduled for October 5th.

10. Policy Review:

Motion #7

Moved by: Dj Sproat

Seconded by: Grant Hagerman

That the Public Code of Conduct Policy #OP0821 be approved as amended.

Carried

Motion #8

Moved by: Miranda DeJong

Seconded by: Dj Sproat

That the Safety in the Workplace Policy #OP0822 be approved as amended.

Carried

11. Other Business:

The last set of logo drafts from Signarama was reviewed.

Motion #9

Moved by: Dj Sproat

Seconded by: Miranda Dejong

To accept the design discussed and agreed on by the majority of the Board members and to notify Signarama of the design chosen.

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Carried

12. Financial Statements for June, July and August 2022:

Motion #10

Moved by: Miranda Dejong

Seconded by: Grant Hagerman

That the Financial Statements of Revenues and Expenditures for June, July and August 2022 be received and filed.

Carried

13. Date of next meeting- Tuesday October 18, 2022 at 6:00pm in the Meeting Room.

14. Meeting was adjourned by Andrew Marre at 6:50pm