



**Township of Stirling-Rawdon
Stirling-Rawdon Public Library Board Meeting
Minutes
Library
Wednesday, March 15, 2023 @ 6:00 PM**

Members Present: Councillor Caroline Smith
Councillor Don Stewart
Member John Rock
Member Valerie Sills
Chair Miranda DeJong
Member Stasia Bennett
Member Kim Finkle

Members Absent:

Staff Present: Jaye Bannon, CEO

1. Call to Order

Chair Miranda DeJong called the meeting to order at 6:03pm

2. Adoption of Agenda

2.1. Library Board Agenda -

Resolution #1

Moved by Councillor Don Stewart
Seconded by Councillor Caroline Smith

That the agenda for the Regular Library Board meeting held on Wednesday March 15, 2023 be adopted as presented with the addition of four quotes regarding painting in the Makerspace area being added to Item 10.2.

Carried

3. Declaration of Pecuniary Interest

None noted

4. Approval of Minutes of Previous Meeting

4.1. Library Board Minutes -

Resolution #2

Moved by Member Stasia Bennett
Seconded by Member Kim Finkle

That the minutes of the Regular Library Board meeting held on
Wednesday February 15, 2023 be adopted as presented.

Carried

5. Business Arising from Previous Meeting

5.1. Reciprocal Borrowing Agreement with Quinte West Public Library -
Discussion

Jaye relayed the information she received from Quinte West Public
Library CEO, Suzanne Humphreys, regarding Non-Residents,
Reciprocal Borrowing Agreements, and Service Contracts with
Belleville Public Library. Jaye advised that she was hoping to discuss
the subject of Reciprocal Borrowing Agreements with other CEOs at
the next Tri-County Area Networking meeting scheduled in May.

Resolution #3

Moved by Chair Miranda DeJong
Seconded by Member John Rock

That the new information presented be received and filed.

Carried

6. CEO Report

6.1. **Resolution #4**

Moved by Councillor Caroline Smith
Seconded by Member Valerie Sills

That the CEO Report be received and filed.

Carried

7. Financial Report

7.1. Resolution #5

Moved by Member John Rock
Seconded by Councillor Don Stewart

That the January 2023 Statement of Revenues and Expenditures be received and filed.

Carried

8. Policy Review

8.1. Purpose of the Board Policy #GP0809

Resolution #6

Moved by Member Stasia Bennett
Seconded by Councillor Don Stewart

That the Purpose of the Board Policy #GP0809 be approved.

Carried

8.2. Board Orientation Policy #GP294/10B

Resolution #7

Moved by Member John Rock
Seconded by Member Stasia Bennett

That the Board Orientation Policy #GP294/10B be approved with amendments.

Carried

8.3. Duties and Responsibilities of Individual Board Members Policy #GP0810

Resolution #8

Moved by Councillor Don Stewart
Seconded by Councillor Caroline Smith

That the Duties and Responsibilities of Individual Board Members
Policy #GP0810 be approved.

Carried

9. Other Business

9.1. 2022 Annual Report

Resolution #9

Moved by Member Stasia Bennett
Seconded by Member Valerie Sills

That the 2022 Annual Report be received and filed.

Carried

9.2. 2023 Budget

Resolution #10

Moved by Member John Rock
Seconded by Councillor Don Stewart

That the 2023 draft budget be presented to Council with the
amendments discussed.

Carried

10. Information Items

10.1. Reaccreditation Information: 2023 Ontario Public Library Guidelines
and Introduction

Resolution #11

Moved by Member John Rock
Seconded by Member Stasia Bennett

That the OPLG Introduction and Guidelines be received and filed.

Carried

10.2. Makerspace Cabinets Blueprints from Mirmil Products

Resolution #12

Moved by Councillor Caroline Smith
Seconded by Member Valerie Sills

That the information provided by Mirmil Products regarding the construction of cabinets and shelving for the Makerspace Centre be received and filed.

Carried

Resolution #13

Moved by Member John Rock
Seconded by Councillor Caroline Smith

That Jaye be directed to seek references for Coolen Painting and Dustin's Painting and further, that the quote submitted by Coolen Painting to paint the walls in the back section of the Children's Department prior to cabinets being installed be approved, providing acceptable references are received.

Carried

10.3. Federation of Ontario Public Libraries Updates

Resolution #14

Moved by Councillor Don Stewart
Seconded by Member John Rock

That the updates from the Federation of Ontario Public Libraries be received and filed and further, that Chair Miranda DeJong be directed to submit a proxy form to the FOPL's Annual General Meeting.

Carried

11. Date of the Next Meeting

Wednesday April 19, 2023 @ 6:00pm

12. Adjournment

The meeting was adjourned at 7:00pm