



**Township of Stirling-Rawdon
Stirling-Rawdon Public Library Board Meeting
Minutes
Library
Wednesday, June 21, 2023 @ 6:00 PM**

Members Present: Councillor Caroline Smith
Councillor Don Stewart
Member Stasia Bennett
Chair Miranda DeJong
Member Kim Finkle
Member Valerie Sills

Members Absent: Kristina Smith

Staff Present: Jaye Bannon, CEO

1. Call to Order

Chair Miranda Dejong called the meeting to order at 6:05pm

2. Adoption of Agenda

2.1. Library Board Agenda -

Resolution #1

Moved by Councillor Caroline Smith
Seconded by Member Stasia Bennett

That the agenda for the Regular Library Board meeting held on
Wednesday June 21, 2023 be adopted as presented with the addition
of item #11.3: Harassment and Discrimination Policy #HRP283/10A

Carried

3. Declaration of Pecuniary Interest

None noted

4. Correspondence / Information

4.1. Federation of Ontario Public Libraries (FOPL) Updates

Resolution #2

Moved by Councillor Don Stewart
Seconded by Member Valerie Sills

That the correspondence received from the FOPL be received and filed.

Carried

- 4.2. Ontario Library Service Spring 2023 CEO Networking Meeting Presentation

Resolution #3

Moved by Member Stasia Bennett
Seconded by Member Kim Finkle

That the correspondence received from the OLS CEO Networking Meeting be received and filed.

Carried

5. Approval of Minutes of Previous Meeting

- 5.1. Library Board Minutes -

Resolution #4

Moved by Councillor Caroline Smith
Seconded by Member Stasia Bennett

That the minutes of the Regular Library Board meeting held on Wednesday May 17, 2023 be adopted as presented.

Carried

6. Business Arising from Previous Meeting

- 6.1. Reciprocal Borrowing Agreements - Discussion

Resolution #5

Moved by Councillor Don Stewart
Seconded by Member Kim Finkle

To direct Jaye to continue discussions with library CEOs in our region regarding reciprocal borrowing agreements.

Carried

6.2. OLA and FOPL Membership Benefits

Resolution #6

Moved by Councillor Caroline Smith
Seconded by Member Stasia Bennett

To receive and file information presented regarding the benefits of membership with Ontario Library Association and Federation of Ontario Public Libraries and further, to maintain membership status with Federation of Ontario Public Libraries.

Carried

7. CEO Report

7.1. **Resolution #7**

Moved by Councillor Don Stewart
Seconded by Member Valerie Sills

That the CEO Report be received and filed.

Carried

8. Chair Report

No report

9. Council Report

No report

10. Financial Report

10.1. **Resolution #8**

Moved by Councillor Don Stewart
Seconded by Councillor Caroline Smith

That the April 2023 Statement of Revenues and Expenditures be received and filed.

Carried

11. Policy Review

11.1. Resolution #9

Moved by Member Stasia Bennett
Seconded by Councillor Don Stewart

That the Financial Control and Oversight Policy #GP0927D be approved with the edits discussed.

Carried

11.2. Resolution #10

Moved by Councillor Don Stewart
Seconded by Councillor Caroline Smith

That the Working Alone Policy #OP1025E be approved.

Carried

11.3. Resolution #11

Moved by Member Kim Finkle
Seconded by Member Stasia Bennett

That the Harassment and Discrimination Policy #HRP283/10A be approved with the edits discussed.

Carried

12. Other Business

12.1. Resignation of Library Board member, John Rock.

Resolution #12

Moved by Councillor Caroline Smith
Seconded by Councillor Don Stewart

That the resignation received by Library Board member, John Rock, be received and filed.

Carried

12.2. Appointment to Library Board: Kristina Smith

Resolution #13

Moved by Councillor Caroline Smith
Seconded by Councillor Don Stewart

That By-Law #44-23, amending By-Law #1592-22 and appointing Kristina Smith to the Stirling Library Board for the 2022-2026 term, be received.

Carried

12.3. Election of Library Board Vice-Chair

Resolution #14

Moved by Chair Miranda DeJong
Seconded by Member Stasia Bennett

That Stasia Bennett be elected to replace John Rock as Library Board Vice-Chair for the current term.

Carried

12.4. Ontario Library Service Board Assembly Appointment

Resolution #15

Moved by Member Stasia Bennett
Seconded by Councillor Don Stewart

That the appointment of a representative of the Stirling-Rawdon Public Library Board to the Ontario Library Service Board Assembly be deferred to the September 2023 meeting.

Carried

13. Date of the Next Meeting

Wednesday September 20, 2023 at 6:00pm

14. Adjournment