



**Township of Stirling-Rawdon  
Stirling-Rawdon Public Library Board Meeting  
Minutes  
Library  
Wednesday, October 18, 2023 @ 6:00 PM**

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**Members Present:** Councillor Caroline Smith  
Councillor Don Stewart  
Chair Miranda DeJong  
Member Kim Finkle  
Member Kristina Smith

**Members Absent:** Member Stasia Bennett  
Member Valerie Sills

**Staff Present:** Jaye Bannon, CEO

**1. Call to Order**

Chair Miranda Dejong called the meeting to order at 6:04pm

**2. Adoption of Agenda**

2.1. Library Board Agenda -

**Resolution #1**

Moved by Councillor Caroline Smith  
Seconded by Member Kristina Smith

That the agenda for the Regular Library Board meeting held on  
Wednesday October 18, 2023 be adopted as presented.

**Carried**

**3. Declaration of Pecuniary Interest**

None noted

**4. Correspondence / Information**

4.1. FOPL Updates

**Resolution #2**

Moved by Member Kristina Smith  
Seconded by Councillor Don Stewart

That the correspondence from the Federation of Ontario Public Libraries be received.

**Carried**

4.2. OLA & FOPL Advocacy Priorities

**Resolution #3**

Moved by Councillor Don Stewart  
Seconded by Councillor Caroline Smith

That the correspondence from the Ontario Library Association and the Federation of Ontario Public Libraries be received.

**Carried**

**5. Approval of Minutes of Previous Meeting**

5.1. Library Board Minutes -

**Resolution #4**

Moved by Member Kim Finkle  
Seconded by Councillor Don Stewart

That the minutes of the Regular Library Board meeting held on Wednesday September 20, 2023 be adopted as presented.

**Carried**

**6. CEO Report**

6.1. **Resolution #5**

Moved by Member Kristina Smith  
Seconded by Councillor Caroline Smith

That the CEO Report be received and filed

**Carried**

**7. Chair Report**

No report

**8. Council Report**

No report

**9. Financial Report**

None provided

**10. Policy Review**

**10.1. Resolution #6**

Moved by Councillor Don Stewart  
Seconded by Member Kim Finkle

That the Board Evaluation Policy #GP0927F be approved.

**Carried**

**10.2. Resolution #7**

Moved by Councillor Don Stewart  
Seconded by Councillor Caroline Smith

That the Board Member Succession Planning Policy #GP0927G be held over until the November 2023 meeting.

**Carried**

**11. Other Business**

**11.1. Board Member Evaluation Questionnaire**

**Resolution #8**

Moved by Chair Miranda DeJong  
Seconded by Councillor Don Stewart

That the Board evaluations be completed as a collective performance assessment in place of individual Board member self-evaluations, using template #1 as discussed.

**Carried**

11.2. Ontario Public Library Guidelines Audit Report

**Resolution #9**

Moved by Councillor Caroline Smith  
Seconded by Member Kristina Smith

That the Ontario Public Library Guidelines Audit Report be received  
and filed.

**Carried**

**12. Date of the Next Meeting**

Wednesday November 15, 2023 at 6:00pm

**13. Adjournment**

Chair Miranda Dejong adjourned the meeting at 7:05pm