



**Township of Stirling-Rawdon
Stirling-Rawdon Public Library Board Meeting
Minutes
Library
Wednesday, November 20, 2024 @ 6:00 PM**

Members Present: Councillor Caroline Smith
Councillor Don Stewart
Member Stasia Bennett
Chair Miranda DeJong
Member Kim Finkle
Member Kristina Smith

Members Absent: Member Valerie Sills

Staff Present: Jaye Bannon, CEO

1. Call to Order

Chair Miranda Dejong called the meeting to order at 6:00pm

2. Adoption of Agenda

2.1. Library Board Agenda -

Resolution #1

Moved by Member Kim Finkle
Seconded by Councillor Don Stewart

That the agenda for the Regular Library Board meeting held on
Wednesday November 20, 2024 be adopted as presented.

Carried

3. Declaration of Pecuniary Interest

None

4. Approval of Minutes of Previous Meeting

4.1. Library Board Minutes -

Resolution #2

Moved by Councillor Caroline Smith
Seconded by Member Kim Finkle

That the minutes of the Regular Library Board meeting held on
Wednesday October 16, 2024 be adopted as presented.

Carried

5. CEO Report

5.1. CEO Report

Resolution #3

Moved by Member Stasia Bennett
Seconded by Member Kristina Smith

That the CEO report be received and filed.

Carried

6. Chair/Board Member Report

6.1. Report by Kristina Smith on the Library Board Assembly meeting
held on November 7, 2024.

Kristina Smith reported on topics discussed at the November 7th,
2024 virtual Library Board Assembly meeting including pay equity;
Land Acknowledgment statements and policies; OLS services and
resources around strategic planning; and the Valuing Ontario
Libraries Toolkit (VOLT).

Resolution #4

Moved by Councillor Caroline Smith
Seconded by Member Stasia Bennett

That the Chair/Board Member Report be received and filed; and
further, that Jaye be directed to investigate potential Land
Acknowledgment statements for the Library to adopt.

Carried

7. Council Report

None

8. Financial Report

8.1. September 2024 Statement of Revenues and Expenditures

Resolution #5

Moved by Councillor Caroline Smith
Seconded by Councillor Don Stewart

That the September 2024 Statement of Revenues and Expenditures
be received and filed.

Carried

9. Policy Review

9.1. Collection Data (Library Statistics) Policy #OP0827

Resolution #6

Moved by Member Kristina Smith
Seconded by Councillor Caroline Smith

That the Collection Data (Library Statistics) Policy #OP0827 be
approved with the revisions discussed.

Carried

9.2. Staff Selection/Vacation/Benefits/Statutory Holidays Policy#HRP0830

Resolution #7

Moved by Member Kristina Smith
Seconded by Member Stasia Bennett

That the Staff Selection/Vacation/Benefits/Statutory Holidays
Policy#HRP0830 be reviewed at the December 2024 meeting with
the revisions discussed.

Carried

10. Other Business

10.1. CEO Evaluation

Resolution #8

Moved by Councillor Caroline Smith
Seconded by Member Kim Finkle

That the 2024 CEO Evaluation be completed by Library Board members Stasia Bennett and Miranda Dejong.

Carried

10.2. Board Evaluation

Resolution #9

Moved by Member Stasia Bennett
Seconded by Councillor Don Stewart

That the Library Board Self-Evaluation Tool form be completed individually and reviewed collectively at the December 2024 meeting.

Carried

11. Date of the Next Meeting

Wednesday December 18, 2024 at 6:00pm

12. Adjournment

The meeting was adjourned at 6:55pm