



**Township of Stirling-Rawdon
Stirling-Rawdon Public Library Board Meeting
Minutes
Library
Wednesday, January 15, 2025 @ 6:00 PM**

Members Present: Councillor Caroline Smith
Councillor Don Stewart
Chair Miranda DeJong
Member Valerie Sills
Member Kristina Smith

Members Absent: Member Stasia Bennett
Member Kim Finkle

Staff Present: Jaye Bannon, CEO

1. Call to Order

The Stirling-Rawdon Public Library acknowledges the land on which it is established and the work it does takes place on the traditional and unceded territory of the Huron-Wendat, Haudenosaunee and Anishinabek peoples and the neighbouring Mohawk and Algonquin Nations.

We are committed to honoring their cultures and celebrating their commitment to the land. As settler Canadians we acknowledge the injustices of the past and express our collective desire for ongoing truth and reconciliation. We are grateful to have the opportunity to work and provide services on this land and by doing so we give our respect to its first caretakers and stewards.

2. Adoption of Agenda

2.1. Library Board Agenda -

SRL-250115-1

Moved by Councillor Caroline Smith
Seconded by Member Kristina Smith

That the agenda for the Regular Library Board meeting held on

Wednesday, January 15, 2025 be adopted as presented.

Carried

3. Declaration of Pecuniary Interest

None

4. Other Business

4.1. Board Member Resignation

SRL-250115-2

Moved by Councillor Don Stewart
Seconded by Member Valerie Sills

That the written resignation letter from Board Member Kim Finkle be received and further, that Jaye Bannon be directed to notify the Municipality to fill the vacancy.

Carried

5. Approval of Minutes of Previous Meeting

5.1. Library Board Minutes

SRL-250115-3

Moved by Member Valerie Sills
Seconded by Councillor Caroline Smith

That the minutes of the Regular Library Board meeting held on Wednesday, December 18, 2024 be adopted as presented.

Carried

5.2. Library Board Closed Minutes

SRL-250115-4

Moved by Chair Miranda DeJong
Seconded by Member Kristina Smith

That the minutes of the Closed session of the Regular Library Board meeting held on Wednesday December 18, 2024 be adopted as presented.

Carried

6. CEO Report

6.1. CEO Report

SRL-250115-5

Moved by Member Kristina Smith
Seconded by Councillor Don Stewart

That the CEO report be received and filed.

Carried

7. Chair Report

None

8. Council Report

None

9. Financial Report

9.1. November 2024 Statement of Revenues and Expenditures

SRL-250115-6

Moved by Councillor Caroline Smith
Seconded by Councillor Don Stewart

That the November 2024 Statement of Revenues and Expenditures
be received and filed.

Carried

10. Policy Review

10.1. Community Analysis Policy #PP0828

SRL-250115-7

Moved by Councillor Don Stewart
Seconded by Member Kristina Smith

That the Community Analysis Policy #PP0828 be approved as edited.
Carried

10.2. Planning Policy #PP0927N

SRL-250115-8

Moved by Councillor Caroline Smith
Seconded by Councillor Don Stewart

That the Planning Policy #PP0927N be approved as edited.

Carried

11. Strategic Planning

11.1. Review Current Plan

The current Strategic Plan was reviewed, noting the objectives that have been completed and the objectives that are still being worked on.

11.2. Preliminary Plans for Strategic Plan 2026-2030- Discussion

Board members discussed the preliminary steps in the next strategic planning process. Library staff will create a survey to be launched online at the beginning of March. Jaye will inquire with Municipal staff about sending notices of the survey with the tax invoices in March. Jaye will also reach out to consultants at the Ontario Library Service about the guidance provided to libraries with Strategic Planning.

12. Closed Session

12.1. Convene in Closed Session

SRL-250115-9

Moved by Chair Miranda DeJong
Seconded by Member Valerie Sills

That pursuant to Section 16.1(4d) of the Public Libraries Act regarding labour relations or employee negotiations, we do now convene in Closed Session at 6:35pm.

Carried

12.2. Convene in Open Session

SRL-250115-10

Moved by Member Valerie Sills
Seconded by Councillor Don Stewart

That we do now reconvene in Open Session at 6:39 and report on the Closed Session items.

Carried

13. Date of the Next Meeting

Wednesday February 19, 2025 at 6:00pm

14. Adjournment

The meeting was adjourned at 7:00pm