



**Township of Stirling-Rawdon  
Stirling-Rawdon Public Library Board Meeting  
Minutes  
Library  
Wednesday, March 19, 2025 @ 6:00 PM**

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**Members Present:** Councillor Caroline Smith  
Councillor Don Stewart  
Member Stasia Bennett  
Chair Miranda DeJong  
Member Kristina Smith

**Members Absent:** Member Valerie Sills

**Staff Present:** Jaye Bannon, CEO

**1. Call to Order**

Chair Miranda DeJong called the meeting to order at 6:04pm

*The Stirling-Rawdon Public Library acknowledges the land on which it is established and the work it does takes place in the traditional and unceded territory of the Huron-Wendat, Haudenosaunee and Anishinabek peoples and the neighbouring Mohawk and Algonquin Nations.*

*We are committed to honoring their cultures and celebrating their commitment to the land. As settler Canadians we acknowledge the injustices of the past and express our collective desire for ongoing truth and reconciliation. We are grateful to have the opportunity to work and provide services on this land and by doing so we give our respect to its first caretakers and stewards.*

**2. Adoption of Agenda**

2.1. Library Board Agenda -

**SRS-250319-1**

Moved by Member Stasia Bennett  
Seconded by Member Kristina Smith

That the agenda for the Regular Library Board meeting held on

Wednesday, March 19, 2025 be adopted as presented.

**Carried**

**3. Declaration of Pecuniary Interest**

None

**4. Approval of Minutes of Previous Meeting**

4.1. Library Board Minutes -

**SRS-250319-2**

Moved by Councillor Don Stewart  
Seconded by Member Kristina Smith

That the minutes of the Regular Library Board meeting held on  
Wednesday February 19, 2025 be adopted with the edits discussed.

**Carried**

**5. Business Arising from Previous Meeting**

Jaye provided a brief update on the status of the alarm system.

**6. CEO Report**

6.1. CEO Report

**SRS-250319-3**

Moved by Member Kristina Smith  
Seconded by Councillor Caroline Smith

That the CEO report be received and filed.

**Carried**

6.2. 2024 Annual Report

**SRS-250319-4**

Moved by Member Stasia Bennett  
Seconded by Councillor Don Stewart

That the 2024 Annual Report be received and filed.

**Carried**

**7. Chair Report**

None

**8. Council Report**

None

**9. Financial Report**

9.1. January 2025 Statement of Revenues and Expenditures

**SRS-250319-5**

Moved by Chair Miranda DeJong  
Seconded by Councillor Caroline Smith

That the January 2025 Statement of Revenues and Expenditures be received and filed.

**Carried**

**10. Policy Review**

10.1. Volunteers Policy #VP0833

**SRS-250319-6**

Moved by Member Stasia Bennett  
Seconded by Councillor Don Stewart

That the Volunteers Policy #VP0833 be approved as edited, providing the policy aligns with that of the municipality's.

**Carried**

10.2. Circulation Policy #OP0824

**SRS-250319-7**

Moved by Councillor Caroline Smith  
Seconded by Member Kristina Smith

That the Circulation Policy #OP0824 be carried over to the April

2025 Library Board meeting.

**Carried**

**11. Date of the Next Meeting**

Wednesday April 16, 2025 at 6:00pm

**12. Adjournment**

The meeting was adjourned at 6:55pm