



**Township of Stirling-Rawdon
Stirling-Rawdon Public Library Board Meeting
Minutes
Library
Wednesday, May 21, 2025 @ 6:00 PM**

Members Present: Councillor Don Stewart
Member Stasia Bennett
Chair Miranda DeJong
Member Valerie Sills
Member Kristina Smith
Andy Kemp

Members Absent: Councillor Caroline Smith

Staff Present: Jaye Bannon, CEO

1. Call to Order and Land Acknowledgement

Chair Miranda Dejong called the meeting to order at 6:00pm

The Stirling-Rawdon Public Library acknowledges the land on which it is established and the work it does takes place in the traditional and unceded territory of the Huron-Wendat, Haudenosaunee and Anishinabek peoples and the neighbouring Mohawk and Algonquin Nations. We are committed to honoring their cultures and celebrating their commitment to the land. As settler Canadians we acknowledge the injustices of the past and express our collective desire for ongoing truth and reconciliation. We are grateful to have the opportunity to work and provide services on this land and by doing so we give our respect to its first caretakers and stewards.

2. Adoption of Agenda

2.1. Library Board Agenda -

SRS-250521-1

Moved by Member Stasia Bennett
Seconded by Councillor Don Stewart

That the agenda for the Regular Library Board meeting held on
Wednesday May 21, 2025 be adopted as presented.

Carried

3. Declaration of Pecuniary Interest

None

4. Delegations / Presentations

4.1. Cybertect: Cybersecurity Overview and Implementation Plan

SRS-250521-2

Moved by Member Kristina Smith
Seconded by Member Stasia Bennett

That the presentation from Don Rice, founder of Cybertect, be
received and discussed.

Carried

5. Approval of Minutes of Previous Meeting

5.1. Library Board Minutes -

SRS-250521-3

Moved by Member Valerie Sills
Seconded by Member Kristina Smith

That the minutes of the Regular Library Board meeting held on
Wednesday April 16, 2025 be adopted as presented.

Carried

6. Business Arising from Previous Meeting

None

7. Correspondence / Information

7.1. Ontario Library Service: Spring Board Assembly Meetings

SRS-250521-4

Moved by Member Valerie Sills
Seconded by Member Stasia Bennett

That the information for the spring Board Assembly meetings from
the Ontario Library Service be received.

Carried

8. CEO Report

8.1. SRS-250521-5

Moved by Member Kristina Smith
Seconded by Councillor Don Stewart

That the CEO report be received and filed.

Carried

9. Chair Report

None

10. Council Report

None

11. Financial Report

11.1. March 2025 Statement of Revenues and Expenditures

SRS-250521-6

Moved by Councillor Don Stewart
Seconded by Member Valerie Sills

That the March 2025 Statement of Revenues and Expenditures be
received and filed.

Carried

12. Strategic Plan

12.1. 2025 Strategic Plan Survey Results

SRS-250521-7

Moved by Member Stasia Bennett
Seconded by Member Valerie Sills

That the Strategic Plan Survey results be received for discussion.

Carried

13. Policy Review

13.1. Collection Development Policy #OP0927I

SRS-250521-8

Moved by Member Kristina Smith
Seconded by Member Stasia Bennett

That the Collection Development Policy #OP0927I be approved as revised.

Carried

13.2. Problem Resolution and Employee Discipline, Resignation and Termination Policy #HRP0832

SRS-250521-9

Moved by Member Stasia Bennett
Seconded by Councillor Don Stewart

That the Problem Resolution and Employee Discipline, Resignation and Termination Policy #HRP0832 be approved as revised.

Carried

14. Other Business

14.1. Long weekend closures- discussion

SRS-250521-10

Moved by Chair Miranda DeJong
Seconded by Andy Kemp

That Jaye be directed to send a proposal to Council regarding long weekend closures at the library.

Carried

14.2. Credit card increase- discussion

SRS-250521-11

Moved by Chair Miranda DeJong
Seconded by Member Kristina Smith

That Jaye be directed to request that Municipal staff inquire about increasing the library credit card limit to \$3000.00.

Carried

15. Date of the Next Meeting

Wednesday September 17, 2025 at 6:00pm

16. Adjournment

The meeting was adjourned at 7:45 pm