



**Township of Stirling-Rawdon
Stirling-Rawdon Public Library Board Meeting
Minutes
Library
Wednesday, September 17, 2025 @ 6:00 PM**

Members Present: Councillor Caroline Smith
Councillor Don Stewart
Member Stasia Bennett
Chair Miranda DeJong
Member Valerie Sills
Member Kristina Smith
Andy Kemp

Members Absent:

Staff Present: Jaye Bannon, CEO

1. Call to Order and Land Acknowledgement

Chair Miranda Dejong called the meeting to order at 6:05pm

The Stirling-Rawdon Public Library acknowledges the land on which it is established and the work it does takes place in the traditional and unceded territory of the Huron-Wendat, Haudenosaunee and Anishinabek peoples and the neighbouring Mohawk and Algonquin Nations. We are committed to honoring their cultures and celebrating their commitment to the land. As settler Canadians we acknowledge the injustices of the past and express our collective desire for ongoing truth and reconciliation. We are grateful to have the opportunity to work and provide services on this land and by doing so we give our respect to its first caretakers and stewards.

2. Adoption of Agenda

2.1. Library Board Agenda -

SRS-250917-1

Moved by Member Valerie Sills
Seconded by Councillor Caroline Smith

That the agenda for the Regular Library Board meeting held on Wednesday, September 17, 2025, be adopted as presented.

Carried

3. Declaration of Pecuniary Interest

None

4. Approval of Minutes of Previous Meeting

4.1. Library Board Minutes -

SRS-250917-2

Moved by Member Stasia Bennett
Seconded by Andy Kemp

That the minutes of the Regular Library Board meeting held on Wednesday, May 21, 2025, be adopted as presented.

Carried

5. Business Arising from Previous Meeting

Jaye informed the Board that Cybertect founder, Don Rice, who had made a presentation to the Library Board in May 2025 was in the process of applying for funding toward a community-wide strategy to improve cybersecurity in Stirling. Jaye will have more information to provide at the next meeting.

6. Financial Report

6.1. April 2025 Statement of Revenues and Expenditures

SRS-250917-3

Moved by Member Stasia Bennett
Seconded by Councillor Caroline Smith

That the April 2025 Statement of Revenues and Expenditures be received and filed.

Carried

6.2. May 2025 Statement of Revenues and Expenditures

SRS-250917-4

Moved by Councillor Don Stewart
Seconded by Member Kristina Smith

That the May 2025 Statement of Revenues and Expenditures be received and filed.

Carried

6.3. June 2025 Statement of Revenues and Expenditures

SRS-250917-5

Moved by Andy Kemp
Seconded by Councillor Don Stewart

That the June 2025 Statement of Revenues and Expenditures be received and filed.

Carried

6.4. July 2025 Statement of Revenues and Expenditures

SRS-250917-6

Moved by Member Kristina Smith
Seconded by Councillor Don Stewart

That the July 2025 Statement of Revenues and Expenditures be received and filed; and further, that Jaye be directed to inquire with the Municipality's financial department about the changed format of the July statement.

Carried

7. CEO Report

7.1. CEO Report

SRS-250917-7

Moved by Member Valerie Sills
Seconded by Member Kristina Smith

That the CEO Report and Summer 2025 Overview be received and

filed.

Carried

8. Chair Report

None

9. Council Report

None

10. Strategic Planning

10.1. Preliminary 2026-2030 Strategic Plan

SRS-250917-8

Moved by Councillor Caroline Smith
Seconded by Member Stasia Bennett

That the Preliminary 2026-2030 Strategic Plan be received for discussion; and further, that the Strategic Goals presented be approved.

Carried

11. Correspondence / Information

11.1. Ontario Library Association and Federation of Ontario Public Libraries Correspondence

SRS-250917-9

Moved by Member Kristina Smith
Seconded by Member Valerie Sills

That the information provided by the Ontario Library Association and the Federation of Ontario Public Libraries be received.

Carried

12. Policy Review

12.1. Public Code of Conduct Policy #OP0821

SRS-250917-10

Moved by Councillor Caroline Smith
Seconded by Councillor Don Stewart

That the Public Code of Conduct Policy #OP0821 be approved.

Carried

12.2. Safety in Workplace Policy #OP0822

SRS-250917-12

Moved by Member Stasia Bennett
Seconded by Andy Kemp

That the Safety in Workplace Policy #OP0822 be approved as revised.

Carried

13. Other Business

13.1. Tweed Public Library Reciprocal Borrowing Privileges Request

SRS-250917-13

Moved by Chair Miranda DeJong
Seconded by Andy Kemp

That the request from the Tweed Public Library regarding Reciprocal Borrowing Privileges be approved.

Carried

13.2. Ontario Library Service Board Assembly Meeting

SRS-250917-14

Moved by Chair Miranda DeJong
Seconded by Member Stasia Bennett

That Kristina Smith will attend the next virtual Board Assembly meeting in October 2025 as a representative of the Stirling Public Library Board.

Carried

14. Date of the Next Meeting

Wednesday, October 15, 2025 at 6:00pm

15. Adjournment

The meeting was adjourned at 7:30pm