



**Township of Stirling-Rawdon
Stirling-Rawdon Public Library Board Meeting
Minutes
Library
Wednesday, March 18, 2026 @ 6:00 PM**

Members Present: Councillor Caroline Smith
Councillor Don Stewart
Member Stasia Bennett
Chair Miranda DeJong
Member Valerie Sills
Member Andy Kemp

Members Absent: Member Kristina Smith

Staff Present: Jaye Bannon, CEO / Head Librarian

1. Call to Order and Land Acknowledgement

Chair Miranda Dejong called the meeting to order at 6:00 pm

The Stirling-Rawdon Public Library acknowledges the land on which it is established and the work it does takes place in the traditional and unceded territory of the Huron-Wendat, Haudenosaunee and Anishinabek peoples and the neighbouring Mohawk and Algonquin Nations. We are committed to honoring their cultures and celebrating their commitment to the land. As settler Canadians we acknowledge the injustices of the past and express our collective desire for ongoing truth and reconciliation. We are grateful to have the opportunity to work and provide services on this land and by doing so we give our respect to its first caretakers and stewards.

2. Adoption of Agenda

2.1. Library Board Agenda -

SRS-260318-1

Moved by Councillor Caroline Smith
Seconded by Member Stasia Bennett

That the agenda for the Regular Library Board meeting held on

Wednesday, March 18, 2026 be adopted as presented.

Carried

3. Declaration of Pecuniary Interest

None

4. Correspondence / Information

None

5. Approval of Minutes of Previous Meeting

5.1. Library Board Minutes -

SRS-260318-2

Moved by Member Valerie Sills
Seconded by Councillor Don Stewart

That the minutes of the Regular Library Board meeting held on
Wednesday, February 18, 2026, be adopted as presented.

Carried

5.2. Closed Minutes

SRS-260318-3

Moved by Councillor Don Stewart
Seconded by Member Stasia Bennett

That the minutes of the Closed Session held on Wednesday,
February 18, 2026, be adopted as presented.

Carried

6. CEO Report

6.1. March 2026 CEO Report

SRS-260318-4

Moved by Councillor Caroline Smith
Seconded by Member Andy Kemp

That the March 2026 CEO Report be received and filed.

Carried

7. Chair Report

None

8. Council Report

None

9. Financial Report

9.1. January 2026 Statement of Revenues and Expenditures

SRS-260318-5

Moved by Member Valerie Sills
Seconded by Councillor Don Stewart

That the January 2026 Statement of Revenues and Expenditures be received and filed.

Carried

9.2. February 2026 Statement of Revenues and Expenses

SRS-260318-6

Moved by Member Stasia Bennett
Seconded by Councillor Caroline Smith

That the February 2026 Statement of Revenues and Expenditures be received and filed.

Carried

10. Other Business

10.1. 2025 Annual Report

SRS-260318-7

Moved by Member Andy Kemp
Seconded by Councillor Don Stewart

That the 2025 Annual Report be received and filed.

Carried

10.2. 2026-2030 Strategic Plan

SRS-260318-8

Moved by Member Stasia Bennett
Seconded by Member Valerie Sills

That the 2026-2030 Strategic Plan be approved.

Carried

11. Policy Review

11.1. Computer Usage Policy #OP0823

SRS-260318-9

Moved by Councillor Caroline Smith
Seconded by Member Stasia Bennett

That the modifications to the Computer Usage Policy #OP0823 be approved.

Carried

11.2. Integrated Accessibility Standards Policy #OP1025G

SRS-260318-10

Moved by Councillor Caroline Smith
Seconded by Member Andy Kemp

That the Integrated Accessibility Standards Policy #OP1025G be approved as presented.

Carried

11.3. Staff Use of Technology Policy #HRP0833

SRS-260318-11

Moved by Member Stasia Bennett
Seconded by Councillor Don Stewart

That the Staff use of Technology Policy #HRP0833 be approved.

Carried

11.4. Personnel Training Policy #HRP1025A

SRS-260318-12

Moved by Councillor Caroline Smith
Seconded by Councillor Don Stewart

That the edited Personnel Training Policy #HRP1025A be approved
as presented.

Carried

12. Date of the Next Meeting

12.1. Wednesday, April 15, 2026 at 6:00pm

13. Adjournment